

INSTRUCTIONS

1. PLEASE PRINT THE YEAR AND TERM IN WHICH THE COURSE WAS TAKEN, THE STUDENT'S NAME, SCHOOL, TULANE ID AND THE COURSE I.D.; THESE MAY BE FOUND ON THE GRADE ROSTER.
2. INDICATE BOTH NEW AND PRIOR GRADE AND REASON FOR CHANGE.
3. SIGN FORM AND FORWARD FOR APPROVAL.

YEAR/TERM IN WHICH THE COURSE WAS TAKEN

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F=FALL
S=SPRING
M=SUMMER

STUDENT'S NAME

SCHOOL

NAME

TULANE ID

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COURSE ID (EX, ENGL-1010-01)

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CRN (COURSE REFERENCE NUMBER)

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TITLE OF COURSE

GRADE CHANGED TO A NEW GRADE OF

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FROM A PRIOR GRADE OF

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REASON FOR GRADE CHANGE

INSTRUCTOR'S SIGNATURE

DATE

CHAIRMAN'S SIGNATURE

DATE

DEAN'S SIGNATURE

DATE