



Biomedical Sciences Graduate Program

Annual Review of PhD Student Progress

Instructions Research mentor is required to:

- I. review Individual Development Plan submitted by the student and schedule a meeting to review progress with the student.
- II. complete this annual review and have both you and the student sign after meeting. The **student** is responsible for submitting the forms on Canvas by **June 30** each year.

Student Name: _____

Program Year: PGY1___ PGY2___ PGY3___ PGY4___ PGY5___ PGY6___ PGY7+___

Project Title: _____

Milestones	Expected Completion Date	Actual Completion Date
Formed committee	Year 1 Summer	
Completed Preliminary Exam	By the end of 5th semester	
Admitted to Candidacy	By the end of 5th semester	
Completed Prospectus	During the 4th year	
Completed Dissertation Defense	By the end of 5th year	

Is your student on track for timely graduation? Yes ___ No ___

A. Step I: Evaluation: Please comment on your student in the following areas:

- i. Coursework (has the student completed 48-credit hours of courses and have you discussed with the student about his/her transcript?):

Comments:



Biomedical Sciences Graduate Program

Annual Review of PhD Student Progress

ii. Research Progress (was the expectation and goals of the past year met?)

Comments:

iii. Initiative, Self-Direction and Self-Determination:

Comments:

iv. Time Management:

Comments:

v. Interpersonal Skills:

Comments:



Biomedical Sciences Graduate Program

Annual Review of PhD Student Progress

B. Recommendations

i. Areas of Strength

ii. Recommendations for Improvement

iii. Opportunities for Growth

Mentor:

Name

Signature

Date completed

Student:

Name

Signature

Date reviewed