

General Medical Faculty Meeting Agenda

Thursday, May 23rd, 2024 at 5:00 p.m.

via ZOOM only

I. Welcoming and Opening Remarks – *Nakeisha Pierre, M.D., GMF Chair*

Meeting called to order at 5pm.

Dr. Pierre welcomed everyone. She noted that the academic year is coming to a close, as is her time as chair of GMF. Looking forward to upcoming year under the leadership of Louise Lawson.

II. Approval of minutes from General Faculty Meeting: November 21, 2023 – *Kristin Bateman, M.D., Secretary-Treasurer of the General Medical Faculty*

Minutes were distributed by email and in person today. If you have any discussion or amendments – please let us know. Minutes approved.

III. Presentation of the Nominees for the General Medical Faculty Election – *Louise Lawson, Ph.D., GMF Vice Chair and Chair of the Nominating Committee*

Dr. Lawson presented the nominees for the GMF Election.

Thank you to those who have accepted nominations and to the GMF nominating committee. It is important to maintain consistent leadership. As a reminder, service to our Tulane community is a requirement for promotion.

Voting commences 5/28 at 8am – look for email from Qualtrics.

IV. Dean's Report – *L. Lee Hamm, M.D., Senior Vice President and Dean*

We had a wonderful graduation, with Dr. Gerald Hickson as the graduation speaker. Dr. Hickson helped start the Vanderbilt professionalism program – helped start Vanderbilt and our Professionalism program.

Clinical Updates: when reviewing weekly provider visit numbers, overall volumes are holding steady. Despite transitions and Epic conversion, we are holding our own. Large Epic conversion occurred ~ 5weeks ago (downtown clinics, Lakeside) – now on unified system.

Research Updates: building renovations are underway. Research begins to grow, as has our ranking. This was our 2nd highest year of award amount total. There have been multiple large and prominent awards.

VI. Administrative Updates:

1. Office of Faculty Affairs – Marie Krousel-Wood, M.D., MSPH Senior Associate Dean for Faculty Affairs

Thank you to current officers and chair for your leadership – they have done an extraordinary job. The Office of Faculty Affairs and faculty are grateful. Special shout-out to Dr. Louise Lawson and staff in faculty affairs in putting together the ballot for the next academic year.

Faculty numbers continue to increase. 674 full-time – 62% clinical, 22% tenure, 12% research, 3% education, 1% instructional. ~80 part-time. A lot that makes the school of medicine work.

Deadlines:

- Annual reappointments – signed and posted to Box 7/1
- Faculty self-evaluations – send to Chair/Chief by Aug 15th
- Evaluations and Meetings – Chair/Chief meet with faculty member to review and sign annual faculty eval and upload completed evaluations to Dean’s Office by 9/15

Reporting concerns:

- SOM Professionalism Form – concerns, kudos, and suggestions
 - <https://medicine.tulane.edu/student-affairs/professionalismenvironment-learning-program>
- Tulane University Campus Reporting Form – any type of concern
 - https://cm.maxient.com/reportingform.php?TulaneUniv=&layout_id=0

If filed in wrong one, will forward to correct system

Amendments to SOM By-Laws and Constitution will be upcoming in the next academic year – particularly with new nursing program – there will be special sessions with new GMF in next academic year.

2. Office of Academic Affairs – Chayan Chakraborti, M.D., Associate Dean for Education and Academic Affairs

Last weekend was graduation. New 4th year students just started, and are busy with putting together residency applications – AIs, LORs. Faculty, be prepared. 3rd year students started early May for 1st clinical rotations. 1st year students complete last day of 1st year tomorrow.

Clinical Education Research Day yesterday at Leone Center. Today was Education retreat. Both well attended.

Submitted LCME interim report in February, results to be reported in July.

3. Office of Admissions & Student Affairs – *Elma LeDoux, M.D., Associate Dean for Admissions and Student Affairs*

Class of 2025 has started MSPE process this past Monday through July – each student meets with Dr. LeDoux.

4. Office of Graduate Medical Education – *Paul Gladden, M.D., Associate Dean for Graduate Medical Education*

26 programs with continued accreditation, 1 with warning.

East Jeff improving. Keep bringing forward what we can work on. Appreciate everyone's patience.

Restarting PD meetings and development – discuss policies and ensure we're all on same understanding of policies.

Orientation coming up next month.

Thank you to Rhonda, assistant DIOs – Dr. Murina with patient safety quality improvement initiative that went really well and Dr. Chi Dola – won best clinical teacher at Lakeside.

5. Office of Multicultural Affairs – *Bennetta C. Horne, Ph.D., Assistant Dean for Diversity, Equity, and Inclusion*

Gearing up for next academic year – EDI council, strategy for tomorrow team, SAIDE committee, and other initiatives. Restarting Friday with OMA series – students meet with residency leadership programs. July – annual med student for a day program for pre-med students – spend Monday in July with SOM faculty, admin, and students.

Highlight – Black Med Reunion – plan to do every other year. Planning for 2026.

6. Matas Library – *Keith Pickett, MLIS, Library Director*

1st ever Summer Reading Challenge – read the Ghost Map, follow that by picking adventure track - <https://libguides.tulane.edu/2024summerreading>

Mezzanine Level 1 Renovation May 2023-Nov 2023 – removed 42 ranges of shelves. Phase 2 underway – carpet and flooring renovation, repaint level, and replace furniture

Predatory Publishing – deceptive publishing model that exploits authors – no real peer review – quality and legitimacy in doubt

- Characteristics – daily emails, ask you to serve on editorial boards, and/or speak at conferences that you've never heard of. Will take your money. They name them similar to real organizations.
- Tools available – DOAJ.org, checksubmit.org

We have open access agreements – Spring Nature, Elsevier, Wiley, BMJ Case Reports (wave all corresponding author fees if Tulane email address)

If any questions, contact library.

7. Office of Intellectual Property Management - Samuel Jativa, J.D., Licensing Officer and IP Portfolio Manager for OIPM

Dedicated business relationship – Dr. Alexis Decody and Samuel Jativa identifying with faculty to identify ways we can support faculty. Early engagement in commercialization process is key. We are available at any time in your development process.

Submit innovation disclosure online. Through link, many other agreements available.

Future items – startup license program, startup clinic to provide students opportunities on legal commercialization process, IP boot camp, lunch and learn webinars

Nominations for research achievement awards are open until 5/31. Forms and criteria on Office of Research website.

To request a meeting with OIPM: OIPM@tulane.edu

To request a meeting with me: sjativa@tulane.edu

To submit an invention disclosure: tulane.wellspringsoftware.net

VII. New Business and Discussion

VIII. Adjournment

Thank you to everyone for joining and to all of our presenters.

Meeting adjourned at 5:48pm.