

## **MSPE/MATCH INFORMATION CONSENT AND WAIVER**

Please initial each line item, sign and date this form, and bring it with you to your MSPE meeting. You will not be able to see a draft of your MSPE until we have your signed consent form on file.

- I have read the MSPE Consent and Waiver section below and understand that the MSPE is a part of my academic record and may be a part of my credentialing processes.
- I have read and understood the MSPE Review Process section below.
- I have read and understood the Match Information Release section below. I understand that my specific Match information will be shared according to the guidelines below unless I follow the process outlined below and meet the deadlines to opt out of sharing that information.

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Signature

Date

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Printed Name

## **MSPE CONSENT AND WAIVER**

I understand that future professional medical credentials committees, residency programs, and other such agencies will require documentation from Student Affairs at Tulane University School of Medicine summarizing my academic record during my tenure as a medical student. One such form this documentation may take is the letter known as the Medical Student Performance Evaluation (MSPE). Agencies may also request that Tulane University School of Medicine (SOM) complete a specific form, which the agency will provide.

Therefore, I give SOM permission to provide verification of my enrollment, attendance, and graduation as requested by legitimate agencies for the purpose of licensure, accreditation, and other such related matters. In addition, I agree that the MSPE, which includes data from my academic record, clinical performance characteristics as summarized in my clerkship reports, may be released to credentialing committees, residency programs, and other legitimate agencies who may request this information. I also understand that the MSPE will be a permanent part of my academic record at Tulane SOM.

I further recognize that Student Affairs is obligated by the National Resident Matching Program (NRMP) Match Participation Agreement to notify, either verbally or in writing, the residency programs, as well as the NRMP, of any changes in my academic performance or progress that could render me ineligible to graduate and enter graduate medical education on July 1<sup>st</sup> in the year of Match. I further give SOM permission to address telephone and e-mail inquiries from residency program personnel who request additional information or clarification regarding my application for residency training.

My signature above certifies that I understand that my MSPE may be updated after the release date of October 1 in the fall of my graduating year. This includes the addition of an addendum and could include updates to enrollment, performance data, and/or violation of SOM or University policies.

My signature above certifies that I acknowledge that the MSPE remains the property of Tulane University School of Medicine. Modifying or sharing the draft of the MSPE is a violation of the Honor Code and may result in referral to SOM's Professionalism and Promotion Committee.

## MSPE REVIEW PROCESS

Please note the following regarding your MSPE:

1. The MSPE is Tulane School of Medicine's (TUSOM) letter of evaluation of your medical school performance. It is NOT a letter of recommendation. The TUSOM MSPE was prepared following standards set by the AAMC in the Guide to the Preparation of the Medical Student Performance Evaluation.
2. The MSPE you are reading today is in draft form.
3. Please read your MSPE letter thoroughly. You may use a red pen to identify errors and provide comments specifically in the "Noteworthy Characteristics."
4. All clerkship comments have been submitted by the clerkship faculty and may not be changed without their express written consent. Please contact Roberta Cartaginense if you wish to discuss the MSPE further.
5. The final MSPE is the property and responsibility of Tulane School of Medicine.
6. The MSPE will be provided to your selected residency programs as required by NRMP guidelines, with or without your authorization.

## MATCH INFORMATION RELEASE

Tulane SOM is proud of its graduates and their accomplishments! Therefore, Tulane releases individual student Match information for the following purposes:

- To help you, your peers, your loved ones, your mentors, and Tulane faculty and staff celebrate all of your successful matches
- To assist class officers in building a database of recent alumni matches as a resource for students beginning the interview process
- To market Tulane SOM to incoming students, residents, and faculty
- To inform Tulane Board of Directors about SOM student successes
- To assist with fundraising efforts

While we hope you will eagerly and proudly share your specific Match information to help us meet all of these goals, you do have the right under FERPA to opt out of sharing your information.

We share Match information in the following ways:

- We run a **Match Day PowerPoint presentation**. During the ceremony but *after* you receive your individual Match results, we feature a presentation that lists students' name, Match specialty, and program. You may opt out of having your information appear in the presentation.
- On the evening of Match Day, we post on the **SOM webpage a de-identified, aggregate list**, organized by specialty, of all the programs where students matched. You may **not** opt out of sharing your information in this aggregate format.
- On the evening of Match Day, we circulate **internally within Tulane SOM a list of specific Match information** for each student. Generally, other Tulane SOM students, departments, Alumni Affairs,

and Development are eager to have this information. You may opt out of sharing your information on this list.

- The **commencement program** lists your name, Match specialty, and program. You may opt out of sharing your information on this list.

Because so many students are eager to share their information, the default is that we will share your information. *However, if you wish to opt out of sharing your information, please complete a Match Information Opt-Out form, available at the front desk of Admissions and Students Affairs.*

You may change your opt-out/opt-in status at any time BEFORE 5:00 pm the Wednesday before Match Day.

Please note that we never identify individual students as “unmatched.” If students do not ultimately match (whether through the original Match process, SOAP, or after SOAP has concluded into a research opportunity, for example), we *automatically* omit those names from the Match Day PowerPoint and lists that are circulated to internal Tulane SOM constituents. In addition, we do not include any sort of “unmatched” notation in the de-identified aggregate information that is publicly shared.