

## **General Medical Faculty Meeting Minutes**

Wednesday, May 2, 2018

1. Welcome and Opening Remarks – *Andrea Zsombok, Ph.D., Chair of the General Medical Faculty*
2. Minutes from General Faculty Meeting, February 21, 2018 – Approved.  
*Aimee Aysenne, M.D., Secretary- Treasurer of the General Medical Faculty*  
<http://www2.tulane.edu/som/gmf/gmfmins.cfm>
3. Presentation of the Candidates for the General Medical Faculty Election.  
*Laurianne Wild, M.D., Vice Chair of the General Medical Faculty.*
4. Dean's Report – *L. Lee Hamm, M.D., Senior Vice President and Dean:*
  - Education: LCME Visit next year, Jan 2019. Our applications have increased to about 12,000 with a target goal of 190 students for enrollment.
  - Research: slightly down from last year but some grant moneys may be late.
  - Chair of Microbiology and Immunology was hired, Dr. Chad Steele.
  - Clinical: most time consuming. Currently in 3 systems: Tulane (aligning the budget has been difficult with possible decrease in physician support. UMCNO (integrating well, growing, noted that some of the policies are changing to create a disadvantage for Tulane compared to LSU- be on the lookout in your department). VA (outpatient is up and running, currently limited inpatient services).
  - The budget for the medical school was more difficult this year than previously. It was accepted last week. Overall, the mixture of state funding, research and other sources creates stability. They are not budgeting on reserves. We are reinvesting every penny. The state funds about \$23 million/year and would be a huge loss but cannot functionally happen.
5. Update on the School of Medicine General Medical Faculty By-laws and Constitution Revisions – *Andrea Zsombok, Ph.D., Chair of the General Medical Faculty*  
*Purpose:* to have the constitution and bylaws reflect current practice and to prepare for LCME visit. *Process:* First reading Jan 2, then edits, then second reading in February, additional edits, then GMF vote. Vote is underway. 170 of 483 votes have been cast. There was a glitch in the system and some needed to repeat the vote to be counted. You will get emails until the voting has been completed.
6. Report from Faculty Affairs - *Tonette Krousel-Wood, M.D., Associate Provost and Senior Associate Dean for Faculty Affairs*
  - There are several positions opened in the medical school. We are working on faculty and staff diversity. For those on search committees, there are guidelines to follow.

All hires must go through Folios as per LCME and AAMC.

- There are several upcoming leadership sessions: May 9-11 in the morning. They will address Physician Burnout, Diversity and Organizational change.
7. Report from Academic Affairs - *Kevin Krane, M.D., Vice Dean for Academic Affairs*
    - LCME accreditation visit: Mock visit in October. The self studies and independent student analysis are almost completed. There is opportunity for change. We are looking for recruitment and retention in diverse faculty and professionalism for student.
  8. Report from Student Affairs - *Marc Kahn, M.D., MBA, Senior Associate Dean for Admissions and Student Affairs* : none
  9. Report from Graduate Medical Education - *Jeffrey Wiese, M.D., Senior Associate Dean for Graduate Medical Education* : none
    10. Reports from Department Chairs • Introduction of new faculty: Dr. Chad Steele, new Chair of Micro and Immunology. PhD from LSU and spent most of career at UAB. Happy to be back in NOLA.
    11. Highlight new initiatives and successes: none
    12. Other topics
  11. Reports/Announcements from Center Directors : none
  12. Reports/Announcements from Faculty Senators, Officers, and Standing Committees: none
  13. New Business and Discussion: none
  14. Adjournment