

Dear School of Medicine Faculty and Staff,

As COVID-19 reshapes the ways we work and interact, I wanted to keep you informed of the Office of Research Proposal Development's (ORPD) capabilities and services for the foreseeable future. I am pleased to report that we remain open for business and available to all faculty submitting proposals for federal funding, as before. Though our staff is working remotely, we remain accessible via phone, email, and Zoom meeting.

Federal agencies continue to update guidance and make accommodations for researchers and grant management professionals. If you have any questions about how agencies' updated policies may impact proposals currently under development, please contact us so that we may find you the most current agency-specific information.

We would also like to share exciting news from Sponsored Projects Administration (SPA) regarding the new digital [Proposal Routing Form](#), which can be filled online and submitted via email. The form includes mouse-over instructions that offer additional guidance for each field. This timely update should simplify the proposal submission process significantly.

We are all aware of the central role research will play in our response to COVID-19, and we are proud to support Tulane's efforts to address this pandemic. We encourage you to contact us with any research opportunity you would like to pursue during this time, particularly those that directly relate to COVID-19.

We at ORPD—and I, personally—look forward to providing uninterrupted support throughout the critical months ahead. Please do not hesitate to contact us if we can be of assistance.

Thank you,
Andy

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