

	Transfer and Admission with Advanced Standing (LCME Element 10.7: Transfer Students)	Effective Date:	August 14, 2018
		Current Date:	August 7, 2018
		Contact:	Office of Admissions
Approval By: SOM Executive Faculty		Date Approved:	August 14, 2018

1) GENERAL POLICY STATEMENT

Tulane University School of Medicine typically does not consider applications for transfer admission. In the rare instance where a transfer student is considered, the student must be enrolled in a medical school in the United States or Canada that is accredited by the Liaison Committee on Medical Education of the American Medical Association/Association of American Medical Colleges. Requests for transfer are generally not entertained without significant extenuating circumstances.

a) **Scope:** This policy applies to all transfer applicants.

b) **Responsible Department/Party/Parties:**

- i. **Policy Owner:** Office of Admissions and Student Affairs
- ii. **Procedure:** Office of Admissions and Student Affairs
- iii. **Supervision:** Dean's Office

2) DEFINITIONS

For purposes of this Policy, the following terms and definitions apply:

- **Transfer:** The permanent withdrawal by a medical student from one medical school followed by his or her enrollment (typically in the second and third year of the medical curriculum) in another medical school.
- **Admission with Advanced Standing:** The acceptance by a medical school and enrollment in the medical curriculum of an applicant (e.g. a doctoral student), typically as a second or third-year medical student, when that applicant had not previously been enrolled in a medical education program.

3) POLICY GUIDELINES

General Requirements:

- Accepted students transferring into either the sophomore or junior class from other LCME-accredited medical schools in the United States and Canada are given full and equal credit of all passing coursework completed for the first year or first two years of curriculum after

review by the Admissions Committee and the Student Professionalism and Promotion Committee, which includes course directors from preclinical departments.

4) REVIEW/REVISION/IMPLEMENTATION

a) **Review Cycle:** This policy shall be reviewed by the Admissions Committee annually from the effective date.

b) **Office of Record:** After authorization, the Dean's Office (Office of Admissions and Student Affairs) shall be the office of record for this policy.

5) RELATED POLICIES

Not applicable

6) GOVERNING LAW OR REGULATIONS

Not applicable

7) ATTACHMENTS

Not applicable